

LA POSTA ENVIRONMENTAL MANAGER

Job Description: Working under the direction of the Tribal Administrator, the Environmental manager is responsible for overseeing the environmental performance of all public, private and industry on the La Posta Reservation. Examining corporate environmental activities, where improvements can be made and ensure compliance with Tribal and Federal environmental legislation on the reservation.

Create, implement, mentor and monitor environmental strategies to promote sustainable environmental department. Carrying out environmental audits and assessments, identifying and resolving environmental problems and ensuring necessary changes are implemented.

Responsibilities

As an environmental manager, your job responsibilities include but not limited to for the following duties

- develop and implement environmental strategies and action plans, to ensure tribal sustainable development
- take the lead on sustainable procurement for all goods and services
- coordinate all aspects of pollution control, waste management, recycling, environmental health, conservation and renewable energy
- lead the implementation of environmental policies and practices
- ensure compliance with Tribal and Federal environmental legislation and keep up to date with Tribal and Federal regulation and legislation
- liaise with relevant bodies such as local authorities, public bodies and competent bodies
- audit, analyze and report environmental performance to internal and external regulatory bodies as dictated by Tribal and Federal law
- carry out impact assessments to identify, assess and reduce the tribes environmental risks and financial costs
- promote and raise awareness, at all levels of an organization, of the impact of emerging environmental issues
- implement best practice in areas of, ethical and social responsibility and address any issues arising
- develop and implement environmental management systems to continually improve the impact of the organization on the environment
- coordinate public hearings and consultations on environmental matters
- manage relations with the environmental board of directors, tribal council, senior management and staff
- train staff at all levels on environmental issues and responsibilities
- participate in environmental education and research
- negotiate environmental service agreements and manage associated costs and revenues
- write environmental reports, assuming the lead responsibility

LA POSTA BAND OF MISSION INDIANS

Environmental Technician

Job Responsibilities: Under the direct supervision of the Environmental Manager your duties include but not limited to Determining sources and methods of controlling pollutants by conducting tests and field investigations.

Environmental Technician Job Duties:

- Addresses environmental issues by identifying short-term and long-range issues that must be addressed; providing information and commentary pertinent to deliberations; recommending options and courses of action; implementing directives.
- Gathers environmental data by applying agriculture, chemistry, meteorology, and engineering principles.
- Determines characteristics or composition of solid and liquid, materials substances by conducting chemical, physical, laboratory, and field tests, using ph meter, chemicals, autoclaves, centrifuge spectrophotometer, microscope, analytical instrumentation, and chemical laboratory equipment.
- Evaluates atmospheric pollutants by collecting and analyzing samples of gases from smokestacks; gathering other air samples and meteorological data.
- Assesses water pollutants by collecting and analyzing water samples from streams and lakes, raw, semi processed or processed water, and industrial waste water.
- Determines chemical composition and nature of land pollutants by collecting and analyzing soil, silt, and mud.
- Maintains environmental data base by developing information requirements; designing an information system.
- Prepares summaries and charts by gathering and testing samples; analyzing and summarizing findings and trends.
- Maintains gas and fluid flow systems, chemical reaction systems, mechanical equipment, and other test instrumentation by installing; operating; completing preventive maintenance requirements; following manufacturer's instructions; troubleshooting malfunctions; maintaining equipment inventories; evaluating new equipment and techniques.
- Maintains safe and clean working environment by complying with procedures, rules, and regulations.
- Completes research by conducting bacteriological and other tests.
- Maintains the stability and reputation of the organization by complying with legal and waste management requirements.
- Writing weekly, monthly technical reports.
- Conserves resources by using equipment and supplies as needed to accomplish job results.
- Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies.